



MOONRAY INSTITUTE OF PHARMACEUTICAL SCIENCES

(Sponsored by Moonray Educational Society)
(Approved by AICTE & PCI, Affiliated to JNTU, Hyderabad)
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2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Internal assessment on a regular basis is the foundation of the entire teaching and learning process.

There are two stages to evaluation:

1. Internal.
2. External.

The Institute's main regulations are set in its handbook, and any updates are announced through circulars. The Institute follows the assessment procedures defined by Affiliating University and PCI.

Highlights include:

Marks Distribution: The Pharm D course has an internal and external grade of 30 and 70, respectively. B. Pharm (UG) has 25 and 75 marks, respectively.

Each semester, B.Pharm students receive two internal evaluations and one compensated re-sessional test. For Pharm D, three internal evaluations are conducted, and the best two are averaged. Following the assessment, the topic instructor hands out the internal assessment theory response sheets to the students.

The instructor considers and resolves any disagreements about the awarded grades. Otherwise, the student must report to the HOD through the Convener - Examination Cell. The average internal marks are shown on the notice board at the end of the year/semester. The faculty oversees the proper implementation of the university's assessment reforms and strictly enforces the exam. Question papers and response scripts, as well as specific materials and guidelines, have been meticulously preserved. If a student is dissatisfied with the final examination results, he or she may petition the University for revaluation and recounting. To address student complaints about internal exams, the Institute provides a three-stage grievance redressal process.

First Stage - At the teacher level: The instructor may explain any difficulties or complaints that pupils may have by providing correct answer scripts to them.

Second Stage - At the Convener Examination Cell: If the student is dissatisfied with the results of stage one, he or she can approach the Convener, Examination Cell, who will forward the request to the relevant HOD of the department, who will examine the case in detail and make any necessary changes.

Third Stage- At the Principal Level: If the student is dissatisfied with the decision taken even at the Convener Examination Cell / HOD level, he or she may write to the principal, who will assign a Professor / Associate Professor other than the concerned instructor to look into the complaint. To ensure fairness to the student, the instructor who has been nominated will carefully analyse the issue. The learner receives explanations for the conclusion, and the decision is final.

At the University level, students can petition for revaluation / re-counting in theoretical courses by paying the specified amount to the University through the Principal.

The University accepts all such submissions and has qualified subject professors review the scripts. Nonetheless, if there is no improvement, past scores will remain unchanged.


PRINCIPAL

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